OFFICIAL PROCEEDINGS

TOWN OF ROSLYN, SD

The Town Board of Roslyn met in regular session on May 7, 2018 at 6:00 pm in the Town Hall. Tom Lee & Spencer Huggett present. Sheldon Huggett absent.

The Oath of office was administered to Spencer Huggett.

Spencer Huggett nominated Tom Lee to be Pres. Of Town Board; Lee seconded. All voted yes. Lee nominated Spencer Huggett to be Vice Pres. of Town Board; Spencer Huggett seconded. All voted yes.

Spencer Huggett moved to appoint Justin Carlson as the Water, Sewer, & Street supervisor; Tom Lee seconded. All voted yes.

A Public Hearing upon an application for sale of Malt Beverages from Sioux Valley Coop was held. No one appeared to object to the application, therefore, Spencer Huggett moved to approve the application for Retail on-off sale Malt Beverage & SD Farm Wine (RB) license; Tom Lee seconded. All voted yes.

Spencer Huggett moved to approve the reading of the April regular meeting minutes; Lee seconded. All voted yes. Spencer Huggett moved to approve the financial report; Lee seconded. All voted yes. The Finance Officer was directed to transfer 5,033.81 from the Viking Fitness Center checking account to the IMMA Event Center Fund.

Erin Cameron was present & introductions were made all around. Spencer Huggett moved to hire Ms. Cameron as attorney for the Town of Roslyn; Tom Lee seconded. All voted yes.

The current files of nuisance properties was reviewed. The proposed draft ordinances from NECOG were reviewed.

Spencer Huggett moved to purchase 105 digital reader water meters from Milbank Winwater; Tom Lee seconded. All voted yes.

The Event Center manager position held by Josh Wagner was discussed. Due to the hiring of Justin Carlson, Spencer Huggett moved to set the salary for that position at $300.00 per month; Tom Lee seconded. All voted yes.

Spencer Huggett moved to approve the Second Reading of the Amendment to Title 10-Public Offenses, Enforcement of Chapter 10 Offenses; Tom Lee seconded. All voted yes.

Spencer Huggett moved to enter into the Mosquito Control Co-op with Langford; Tom Lee seconded. All voted yes.

Spencer Huggett moved to approve a building permit application from Rick Lipp; Tom Lee seconded. All voted yes.

Spencer Huggett moved to purchase a 1991 Chevy truck from Lucken’s Inc. for the amount of $7,500.00; Tom Lee seconded. Due to the purchase of this truck, no dumpsters will be ordered. Dates will be set for city wide cleanup, using this truck to haul everything to the land fill in Webster.

Gravel will be ordered to have on hand for street repairs.

Spencer Huggett moved to hire Garrett Knebel for summer maintenance help under direct supervision of Justin Carlson for $9.00 per hour; Tom Lee seconded. All voted yes.

Spencer Huggett moved to upgrade the Town Shop (formerly County Shop) to be utilized for the maintenance personnel’s work shop; Tom Lee seconded. All voted yes.

Spencer Huggett moved to approve the following claims; Tom Lee seconded. All voted yes.

GENERAL FUND: Ottertail Po. Co-69.07, utilities; Reporter & Farmer-229.24, publishing & supplies; Venture-168.28, phone & internet; Cameron Law Office-618.00, legal services; Cardmember Services-306.25, supplies; Sioux Valley Coop-101.87, supplies; Judy Schaunaman-32.50, cleaning; Community Oil-94.95, repairs; Sturdevant’s Auto-14.33, repairs; Hardware Hank-208.94, supplies; Justin Carlson-161.24, supplies; Menards-392.37, supplies; SD Dept. of Rev.-150.00, RB license for Sioux Valley Coop; Fran Cikanek-117.50, wages; Rebecca Lundquist-796.88, wages; IRS-69.93, payroll taxes; Justin Carlson-1,530.00, contract labor;

SALES TAX FUND: Lucken’s Inc.-7,500.00, 1991 Chevy truck; Dennis Olson-224.96, code enforcement;

WATER FUND: WEB Water-1,874.62, bulk water; RD Loan debt service-685.00; SD Dept. of Rev.-30.00, water samples;

WASTE WATER FUND: RD Loan debt service-1,102.00; Garry Lone-353.75, salary & postage; IRS-26.78, payroll taxes; Justin Carlson-810.00, contract labor;

SOLID WASTE FUND: Dakota Waste Solutions-1,125.00, solid waste collection; SD State Treas.-119.50, sales tax;

ROSLYN EVENT CENTER FUND: Josh Wagner-450.00; Amber Huggett-100.00, salary; IRS-42.07, payroll taxes; Venture Comm.-99.44, phone & internet; Tamie Sattler-56.00, cleaning; Hardware Hank-69.82, repairs; Menards-307.30, supplies; Spencer Huggett-254.85, equipment for fitness center; Runnings-112.95, repairs; NorthStar Mechanical-299.84, repairs; Webster Lumber & Home Center-17.98, repairs; SD State Treas.-90.86, sales tax;

Motion to transfer $23,500.00 from savings into checking account by Spencer Huggett; Lee seconded. All voted yes. Tom Lee moved to adjourn; uHuH Spencer Huggett seconded. All voted yes.

Rebecca Lundquist

Finance Officer

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