

TOWN OF ROSLYN, SD
OFFICIAL PROCEEDINGS

The Town Board of Roslyn met in regular session on July 10, 2023 at 6:00 pm in the Event Center. Tom Lee & Spencer Huggett present; Paul Schmidt absent. Lee moved to amend the agenda to include discussion on a proposed fish cleaning station, a propane budget plan with Sioux Valley Coop, and an executive session to discuss personnel matters; Huggett seconded. All voted yes. Orrin Althoff & Marnah Woken were also present.

Huggett moved to approve the reading of the June regular meeting minutes; Lee seconded. All voted yes. Huggett moved to approve the financial report; Lee seconded. All voted yes.

Huggett moved to enter into a contract with the Day County Sheriff's Office for 5 hours per month @ \$100.00 per hour to enforce Town of Roslyn's ordinances; Lee seconded. All voted yes.

After a discussion on the late fee charged for the utility billing, Huggett moved to approve the First Reading of Ord. No. 154, An Ordinance to amend Title 8, Section 8-1-4 to read a late fee of \$100.00 per month shall also be imposed; Lee seconded. All voted yes.

Huggett moved to enter into a propane budget plan contract with Sioux Valley Coop for the 2023-24 heating season; Lee seconded. All voted yes.

Lee moved to enter into executive session at 6:30 pm pursuant to SDCL 1-25-2 (1) personnel; Huggett seconded. All voted yes. At 6:52 pm Lee moved to exit the executive session; Huggett seconded. All voted yes.

A proposed public fish cleaning station was discussed. No one appeared for the Public Voice.

Huggett moved to approve the following claims; Lee seconded. All voted yes.

GENERAL FUND: Ottertail Po.Co-1,304.57, utilities; Reporter & Farmer-1,036.79, publishing & banners; Venture-180.51, phone & internet; Elan Financial Services-767.05, stamped envelopes; Harland Checks-227.29, check blanks; Upframe Creative-300.00, website maintenance, Dacotah Ins.-750.00, ins. for street dance; Sioux Valley Coop-2,153.10, propane budget plan & supplies; Northside Imp.-88.31, repairs; Community Oil-366.86, supplies; Webster Ace-93.83, supplies; Tom Lee-400.00, Spencer Huggett-340.00, Paul Schmidt-240.00, Board salaries; Fran Rougemont-492.00, Richard Snaza-102.00, Marnah Woken-714.00, Museum wages, (to be reimbursed by CARE), Fran Cikanek-432.00, wages; Carson Sattler-708.75, wages; Orrin Althoff-1,038.39, wages & supplies; Rebecca Lundquist-1,292.00, wages; IRS-443.37, payroll taxes; Justin Carlson-1,353.25, contract labor & repairs;

SALES TAX FUND: Webster Scale-11,278.08, tear down & haul away building on Main St.; Popham Construction-5,386.00, chip rock sweeping; Day Co. Sheriff's Office-500.00, contract hours; Glacial Lakes Electric-1,234.18, install outlets;

WATER FUND: Ottertail Po.Co.-253.83, utilities; WEB Water-2,956.10, bulk water; SD Public Health Lab-15.00, water sample; Justin Carlson-169.81, postage;

WASTEWATER FUND: Ottertail Po. Co.-64.04, utilities; RD Loan debt service-1,787.00; Justin Carlson-1,300.00, contract labor; SD Public Health Lab-142.00, lagoon samples;

SOLID WASTE FUND: Dakota Waste Solutions-1,325.00, garbage service; Langager Stack Movers-830.97, dumpster; SD State Treas.-207.56, sales tax;

ROSLYN EVENT CENTER FUND: Josh Wagner-300.00, salary; Amber Huggett-100.00, salary; IRS-30.60, payroll taxes; R. Lundquist-76.00, cleaning; Hub City Roofing-270.00, roof repair; Plunkett's-58.85, pest control; Automatic Bldg. Controls-52.12, repairs; SD State Treas.-147.91, sales tax;

Motion to transfer \$44,500.00 from savings into checking account by Huggett; Lee seconded. All voted yes. Lee moved to adjourn; Huggett seconded. All voted yes.

Rebecca Lundquist
Finance Officer

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Published once at the total approximate cost of _____.