

TOWN OF ROSLYN, SD
OFFICIAL PROCEEDING

The Town Board of Roslyn met in regular session on Jan. 6, 2025 at 5:30 pm in the Event Center. Tom Lee, Spencer Huggett, & Paul Schmidt present. Scott Soto and Orrin Althoff also present.

Huggett moved to approve the reading of the Dec. regular meeting minutes; Schmidt seconded. All voted yes. Huggett moved to approve the financial report; Schmidt seconded. All voted yes.

Josh Wagner was present and presented a letter of resignation from his position as Event Center Manager. Missy Storley was present and agreed to accept the position. Huggett moved to hire Missy Storley as Event Center Manager for the salary of \$300.00 per month; Schmidt seconded. All voted yes.

Lee moved to enter into executive session pursuant to SDCL 1-25-2(1) at 5:45 pm; Huggett seconded. All voted yes. Lee moved to exit the executive session at 6:00 pm; Schmidt seconded. All voted yes.

Lee moved to approve the following list of salaries & wages for 2025; Huggett seconded. All voted yes. Pres. of Board Tom Lee-100.00 each month & 100.00 for each special meeting attended, Trustees Spencer Huggett & Paul Schmidt-100.00 each month & 100.00 each special meeting attended; Finance Officer Rebecca Lundquist-20.50 per hr; Event Center Manager Missy Storley-300.00 per month; Fitness Center bookkeeper Amber Huggett-100.00 per month; Maintenance Supervisor Scott Soto-36.50 per hr; Maintenance Fran Cikanek-17.50 per hr; Maintenance Orrin Althoff-15.00 per hr;

Schmidt moved to designate the Reporter & Farmer as the official newspaper, Dacotah Bank and Pershing, LLC as the official banks for 2025; Huggett seconded. All voted yes.

Board members have received several complaints about dogs running at large and being aggressive. The Day Co Sheriff has been consulted about this issue and appropriate action will be taken.

Lee moved to enter into executive session pursuant to SDCL 1-25-2(1) at 6:15 pm; Schmidt seconded. All voted yes. Lee moved to exit executive session at 6:50 pm. No further action taken.

Huggett moved to approve the following claims; Lee seconded. All voted yes.

GENERAL FUND: Ottertail Po.Co-1,150.43, utilities; Reporter & Farmer-66.51, publishing; Venture-181.45, phone & internet; Sioux Valley Coop-1,781.18, propane & supplies; Roslyn Post Office-73.00, stamps; Upframe Creative-300.00, website; NorthStar Mechanical-65.00, supplies; Elan Financial-151.18, supplies; Dacotah Bank credit card-400.21, repairs; Webster Ace-174.49, supplies; CARE-309.92, ½ inflatables for Santa Day; Tom Lee-300.00, Spencer Huggett-300.00, Paul Schmidt-300.00, Board salaries; Amber Huggett-100.00, salary; Scott Soto-3,296.25, wages & postage; Fran Cikanek-528.00, Orrin

Althoff-1,046.50, wages; Rebecca Lundquist-1,335.75, wages; IRS-550.83, payroll taxes; SD State Treas.-109.38, sales tax;

SALES TAX FUND: Day Co. Sheriff's Office-500.00, code enforcement; Menards-379.88, repairs & supplies;

WATER FUND: Ottertail Po. Co.-274.31, utilities; WEB Water-3,181.46, bulk water; SD Public Health Lab-15.00, water sample;

WASTE WATER FUND: Ottertail Po. Co.-42.58, utilities; RD Loan debt service-1,787.00; Schmidt's Custom Meats-53.92, supplies; Carson Sattler-59.50, wages; IRS-4.55, payroll taxes;

SOLID WASTE FUND: Dakota Waste Solutions-1,325.00, garbage service; SD State Treas.-228.09, sales tax;

Motion to transfer \$20,000.00 from savings into checking account by Huggett; Lee seconded. All voted yes. Lee moved to adjourn; Huggett seconded. All voted yes.

Rebecca Lundquist
Finance Officer

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